



# EDUCATIONAL LEADER POLICY

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TeamKids acknowledges the need to have a suitably qualified and experienced Educator to lead the development of the program and to ensure the establishment of clear goals and expectations for teaching and learning. As the Educational Leader, the nominated person will be appointed to oversee the development and implementation of the educational program.

## PROCEDURES

TeamKids recognises that each Service must have a designated Educational Leader. The Educational Leader of each Service must be suitable qualified and will:

- Demonstrate the required skills and knowledge to lead a team
- Have the willingness to mentor, guide and support team members
- Possess the ability to critically reflect on the program and individual practices
- Work as a team leader to provide an environment that supports all children to achieve positive outcomes
- Sign acknowledgement of the acceptance of the role.

The Educational Leader will be responsible to:

- Lead the development of the program, using the approved learning framework to inform and guide children's learning and development, and ensuring that clear goals and expectations have been established;
- Ensure that curriculum decision making is informed by the context, setting and cultural diversity of the families and the community;
- Ensure that the foundation for the program is based on the children's current knowledge, ideas, culture and interests;
- Ensure that each child's learning and development is assessed as part of an ongoing cycle of planning, documenting and evaluating;
- Ensure that critical reflection and evaluation of children's learning and development is used for planning and to improve the effectiveness of the program;
- Mentor Team Members in the implementation of the program, provide professional support to assist with further skills and knowledge and provide opportunities for ongoing reflection and feedback on current practices.
- Ensure that families have opportunities and support to be involved in the program activities as well as contributing to the review of program policies and decisions.
- Discussing routines and how to make them more effective learning experiences
- Observing children and educator interactions, and making suggestions on how to improve interactions and intentional teaching
- Talking to parents/guardians about the educational program considering how the program can be linked to the community by working with other community services.
- Establishing systems across the service to ensure there is continuity of learning when children change room or attend other services, and then in their transition to school
- Assisting with documenting children's learning and how these assessments can inform curriculum decision making.

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In the absence of the nominated person, the Quality and Compliance Manager will assume the role of the Educational Leader and is responsible for overseeing the Educational Program.

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